

**VILLAGE OF PLEASANT PRAIRIE
PARK COMMISSION
Village Hall Auditorium
9915 39th Avenue
Pleasant Prairie, Wisconsin 53158
May 7, 2013
6:00 p.m.**

A regular meeting of the Pleasant Prairie Park Commission was held on Tuesday, May 7, 2013, 6:00 p.m. Present were Michealene Day, Rita Christiansen, Glenn Christiansen, Troy Holm, Monica Yuhas, Steve Kundert and Jim Bandura. Cindy Schwab (Alternate #1) and William Mills were excused. Also present were Michael Pollocoff, Village Administrator; Tom Shircel, Assistant Village Administrator; John Steinbrink, Jr., Director of Public Works; and Ruth Mack-Stoner, Executive Secretary. No citizens were present.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. MINUTES OF MEETINGS**

Michealene Day:

In your packet earlier you were given the minutes of the previous meeting. If I don't hear any corrections or additions can I have a motion to accept the previous minutes?

Troy Holm moved to approve the Park Commission Meeting minutes of the April 3, 2013 meeting presented in their written form: Seconded by Jim Bandura. Motion carried 7-0.

- 4. CITIZEN COMMENTS**
- 5. DIRECTOR OF PUBLIC WORKS REPORT**

John Steinbrink, Jr.:

I have nothing to report this evening.

- 6. NEW BUSINESS**
 - a) Review and Approve Master Park Plan**

John Steinbrink, Jr.:

In front of you, Madam Chair, and the rest of the Commission we have what is hopefully very close to our final document for the Park and Open Space Plan. I guess what I'd like to accomplish this evening is identify or document any more changes that may have to be made, and then have this passed contingent on those changes. And then move it through to the Plan and the Village Board.

Public works had gone through and put in for some grants, and the grants are all contingent on having this plan in place by June. So we've been working on this document for just over a year now. And I believe all the hard work that the Commission has done, taken all your recommendations, I think we're very close now. I did find a couple of typos myself and a couple of changes with the maps on the fonts and stuff like that, but that's all minor stuff. So I guess I can open it up now, and if anyone has any comments in their review or any other typos or anything that they found or any additions or subtractions I'll make notes, I'll pass it on to Jean to incorporate, and then we can move forward from there hopefully.

Michealene Day:

Okay. Originally we had approved all of chapter 1, 2 and 3 previously I believe. So we're looking at -- we'll just go chapter to chapter. Any issues with chapter 4? Hearing none, any questions or problems or requests on chapter 5? Hearing no issues with chapter 5, chapter 6 any questions or comments or corrections in chapter 6? Chapter 7, any issues, questions or problems with chapter 7?

Jim Bandura:

This is kind of an overall issue. Like you say, John, some of the maps maybe a little bit more clarity on them.

John Steinbrink, Jr.:

Correct. I think it was copies of pdfs incorporated into the document. So we've contacted our GIS department. We're going to go through and have those documents and make them a little bit more reader friendly I guess I would say. Increase some of the font, highlight some of the key components on the maps. So we have some stuff identified with GIS and going through myself and Jean Werbie, and I guess any other comments that you do have on the maps I would definitely appreciate the comments. And then we can go through and make sure that the final document has those changes in it. Because at the end of the day you want this to be an easy to read document, easy to use, especially with the maps. I mean there's a lot of words in here that are very valuable, but most people are just going to be flipping to the maps and seeing what they have to say.

Mike Pollocoff:

I think we're going to want to send the digital version of this with the maps and the graphics, have everything go out to a printer for an outside printing. So that will give us the best print up it, and

then they'll make the number of copies we need to make rather than cranking it through our copy machine.

Glenn Christiansen:

When would be the best time then to point out any concerns with the maps?

Michealene Day:

Today.

Mike Pollocoff:

I would say right now.

Glenn Christiansen:

Okay, because I have two concerns.

Michealene Day:

Why don't you go ahead.

Glenn Christiansen:

Page 47, and it's not particularly easy to pick it out here, but at the end of River Road on the west side the maps have never reflected the Village owning the Moore property. And I don't know if that's 150 feet wide. It's north of the fence line running west.

John Steinbrink, Jr.:

Sure, I'm familiar with the property. I'll make sure that GIS includes that Moore property under Village ownership.

Glenn Christiansen:

Because I know when I talked to Marty Johnson some time back he said I don't know anything about that. I've never seen that on any of the maps. And I said, hey, there's something there of enormous significance. And when I told him it was there he said, gee, that needs to be included in the management and so forth. So I know it's a small sliver of land, it's very easily overlooked.

John Steinbrink, Jr.:

It's still important to have in the document. Thank you for bringing that forward.

Michealene Day:

And did you have another one?

Glenn Christiansen:

The other one is I'm not sure which map it is, so if somebody knows which map pertains to Momper's Woods. I'm just going by memory because I looked at this the other night, so whoever finds it first.

Troy Holm:

Page 108.

Glenn Christiansen:

Very good. Okay, they show the walking trails up towards the front and then leading around the south edge heading to the back of the property. And the only concern that I have, and I'm not sure what I would think is the most appropriate way to deal with that particular area, is the Jambeau trail is something of enormous significance. And I know that there's been some talk of there being another trail, another prehistoric trail running through the back of the property which I haven't had an opportunity to verify. My only concern would be to be sure that if a trail's going to be put in those areas that it be done in such a way that it either parallels these prehistoric trails or is done in such a way that it doesn't harm them. Because we're talking about something that's thousands of years old, and so little of it exists undisturbed anymore. It would be a shame to do something and then find out afterwards well, gee, if we had only known we could have shifted it over or what's the most appropriate way to handle this. And I think everybody probably agrees with that.

Mike Pollocoff:

I think before we actually -- part of developing the construction plans for the project we would have an archeological look at it again and do an EIS to make sure we have that. At this conceptual level this is a representation. Until there's a design and a survey done we really -- that's the next step to have.

Glenn Christiansen:

And I think what the Kenosha County Archeological Society wants to do at some point is find a way to transfer over some detailed information on these trails to aid in that.

Michealene Day:

Were those your two? Were there any other? Jim did you have any one map in particular or just more clarity on all?

Jim Bandura:

Just more clarity.

Michealene Day:

Okay, we stopped at chapter 7. Any changes or clarification on 7? Any changes or recommendations on chapter 8? Anything under the appendix A, B or C? I think you have other than the minor grammatical, spelling and map corrections, I'm going to ask them for a motion to accept the Master Park Plan for 2007 to '13 as drafted.

Rita Christiansen:

You need to have a motion?

Michealene Day:

I need a motion.

Rita Christiansen:

I'd like to make a motion to accept the Village of Pleasant Prairie Park and Open Space Plan for the years 2013 to 2017.

Monica Yuhas:

Second.

Michealene Day:

All in favor?

Voices:

Aye.

Mike Pollocoff:

We'll need a roll call motion for this.

Michealene Day:

Oh, a roll call motion, okay, I'm sorry. May I have a roll call motion please.

Rita Christiansen:

Aye.

Michealene Day:

Aye.

Glenn Christiansen:

Aye.

Troy Holm:

Aye.

Steven Kundert:

Aye.

Monica Yuhas:

Aye.

Jim Bandura:

Aye.

Michealene Day:

Motion unanimously approved. You have your Park Plan.

John Steinbrink, Jr.:

Thank you very much. And the Village staff will prepare a resolution then for your signature, Madam Chair. And you'll probably have that this week yet.

Michealene Day:

Okay, great.

Rita Christiansen:

John, I'd just like to say for the record, too, thank you to staff for all the due diligence and the hard

work and the time and the effort in going over things again and again and again to make sure that we had it correct. So thank you very much.

John Steinbrink, Jr.:

Thank you very much. I'll make sure to pass that on to Jean Werbie and her staff as they did also have a huge part in this.

Michealene Day:

It was a lot of work. And like you had said earlier it was over a year. And between staff and having public input I think it's a well constructed document. You did a wonderful job. So thank you very much.

7. PARK COMMISSION COMMENTS

Monica Yuhas:

I have one tonight. This is my last Park Commission meeting as a member. You know I had the opportunity six years ago to be assigned to this Commission. And I've learned so much in the last six years. When I came onto the Commission I didn't now where all the parks even existed, and with the field trips and the knowledge of this Commission I've grown so much as an elected official. And I've been able to take that knowledge to the Board when we're voting on plans and parks and the budget. And I appreciate each and every one of you for sharing your insights and your knowledge and informing me so I can make those decisions that aren't always easy but need to be done. You're my first Commission, and you will always have a special place in my heart. And that you for the opportunity.

Michealene Day:

What if we say, no, we won't let you off the Board?

Troy Holm:

Do we have to have a vote on this?

Michealene Day:

We're taking a vote. How many say aye? Hearing none, you can't. You'll be greatly missed. I'm very unhappy to hear that. I'm sorry.

Monica Yuhas:

Thank you. You're getting a good member so it will --

Michealene Day:

Well, I'm sorry, I'm going to get a hug. I'm going to miss you.

--:

Good job.

Rita Christiansen:

Thank you, Monica, for all your insight, too and help. You'll be missed. Much continued success.

Monica Yuhas:

Thank you.

Monica Yuhas:

And then before we leave I'd like to get a picture for my scrapbook if you don't mind. But it has really been a pleasure. You know sometimes you get on committees and commissions and it's not all it's cracked up to be sometimes. And this has really been a learning experience. And it's a great group of people. So I'm sure you'll welcome the next person.

Michealene Day:

Do we know who that is?

Monica Yuhas:

Yes, it will be Clyde Allen.

Michealene Day:

Okay.

Monica Yuhas:

So you will have that Board member working on the Commission. So, again, thank you all so much. It's been a pleasure to be a part of your life.

Michealene Day:

Where are you going to move to?

Monica Yuhas:

Well, I'm on CDA right now so we're trying to have one Board member on each commission, not have an overlap. And there was an overlap on Rec. So that's why the change is being brought forward. But thank you all very much.

Michealene Day:

Thank you. You'll be greatly missed. Any other Park Commission -- unless you're going to resign then you can't talk anymore. Then I'm not hearing anymore. Anything else?

8. ADJOURNMENT

Troy Holm moved to adjourn the meeting: Seconded by Jim Bandura. Motion carried 7-0.